

Birthday Program FAQs

Thank you for planning your birthday party at Cincinnati Museum Center. You are in for a relaxed and stress-free party for you and a fun educational party for your birthday child! As your guests arrive to the Museum Center, direct them to the entrance of the Duke Energy Children's Museum where you will be greeted by a Cincinnati Museum Center staff member. If you or anyone in your group has other questions, please give us a call at 513-287-7021.

How many guests does the fee cover?

If you are booking a standard birthday party (a birthday that takes place during museum operating hours), the birthday party fee covers all guests, up to the maximum room capacity of 25. If you are booking an exclusive party (a birthday that takes place in the evening, after the museums have closed) the fee covers all guests, up to 50.

Who are counted as guests toward the party limit?

Everyone present in the party room is counted, including the birthday child, immediate family members, adult guests, children, and parents attending the party.

What is included in the party?

Our standard party package includes rental of our Celebrations party room for an hour and a half, admission to the Duke Energy Children's Museum for up to 25 guests, 1 parking voucher for the party family, a Cincinnati Museum Center Birthdays team member to assist you, basic party décor, coloring sheets, and a gift for the birthday child. You have the option to purchase food, and/ or a ½ sheet cake from Servatii with your birthday child's name. If you do so, we will provide beverages and paper ware. You also have the option to purchase a program theme, which will include a half hour of guided educational activities and/or demonstrations, theme based décor, and an additional staff member to assist with your party.

What about parking?

Our Standard Party package includes 1 parking voucher, our Whole Shebang party package includes 5 parking vouchers, and our Exclusive Party packages includes parking for all guests. You may purchase additional parking passes on our website, www.cincymuseum.org, for \$6 each.

What can I bring to the party?

Due to fire regulations, helium balloons are not permitted. Extra food may not be brought to the party. If you desire, you may provide favor bags and limited additional decorations, but they are not necessary. Any extra décor must be placed on table tops, we are not able to adhere anything to the walls or hang anything from the ceiling.

Can we stay in the room after the party?

Our standard parties run an hour and a half and our exclusive parties run 2 hours. The group can potentially stay an extra 15 minutes (with no charge). At the conclusion of your party, all presents, leftover food, and/or personal items must be removed from the party room.

When does the Cincinnati Museum Center close?

We are open from 10 a.m. to 5 p.m. on Saturday and 11 a.m. to 6 p.m. on Sunday. Please keep this in mind when planning your stay after the party.

What if I must cancel the party?

When you cancel more than 21 days before the party, we refund your payment in full. If you must cancel 21 or fewer days in advance, there will be a fee deducted (\$50 is deducted for cancellations 7 to 21 days in advance, \$75 is deducted for 1 to 6 days in advance and \$100 for cancellations made the day of the party) in addition to any money spent on purchased food items.

How can I contact you with any questions?

Call (513) 287-7021 Monday through Saturday from 8:30 to 5:00, and Sunday from 10:00 to 6:00.