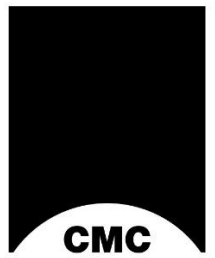


Intern Position Description



Department: Education: Museum Experience

Intern Title: Gallery Activities Intern

Purpose: Cincinnati Museum Center is in an exciting new chapter of its story, featuring the opening of new galleries and the introduction of unique learning experiences for visitors of all ages. For this position, you will work closely with the Museum Experience department to gain first-hand experience working on the education-side in museum exhibits, and will assist with the development and delivery of floor programming.

Background: The Gallery Activities team is responsible for the daily floor operations within the Duke Energy Children's Museum, the Museum of Natural History and Science, and the Cincinnati History Museum. This includes engaging with the public by interpreting exhibits across the three museums and facilitating guest activities which are tied to the galleries. Floor programs are highly interactive and include interdisciplinary education goals which require significant brainstorming, research, and experimentation to develop successfully.

Location: Cincinnati Museum Center

Key Responsibilities:

- Present programs in the Duke Energy Children's Museum, the Museum of Natural History and Science, and the Cincinnati History Museum.
- Assist on the museum floor by having a presence in galleries during specified shifts.
- Support the Gallery Activities team in their program development process, which includes conducting research for background information, proofreading, and providing insight and feedback.
- Edit and develop new or existing floor programming based on identified learning opportunities.
- Working with the Gallery Activities Manager to organize materials and information related to museum activities.

Requirements:

- Possess High School Diploma.
- Currently working towards a degree in Education or Museum Studies.
- Must have an interest in Interdisciplinary Studies, helping to make connections between science, math, history, and early childhood education.
- Experience working with children.
- Familiarity with education standards and passionate about providing new learning opportunities.
- Strong written and verbal communication skills.
- Able to work collaboratively, while motivated to work independently.
- Knowledge of Cincinnati Museum Center preferred.

Reports To: Rebecca Rasnick, Manager of Gallery Activities

Length of Appointment: 10 Weeks

Time Commitment: 16 Hours

Intern Position Description

Benefits:

- Free admission to all permanent CMC exhibits and access to the National Underground Railroad Freedom Center
- Free parking at Cincinnati Museum Center locations
- Discounts at food locations
- Invitations to select exhibit previews, special events and lectures
- Professional development, training opportunities and work experience

Dress Code: Business Casual, Close toed shoes

Age Requirement, if any: Must be at least 18 years old.

Eligible candidates considering an internship are defined as individuals who meet one or more of the following criteria:

- currently enrolled as an undergraduate student
- have graduated within the past year
- are currently enrolled in graduate school