# **OHD Volunteer Registration**

1) Go to the registration page at <u>https://oh-rcmcrc.nhd.org</u>.

2) Go to the "Create Account" tab in the upper left section of the page and choose "Volunteer" from the drop down menu.



# 3) Complete the information and click next.

The same email can be sued for multiple volunteers but each must register under their own name.

4) Complete the contact information.

The address will allow me to send Thank You notes.

The cell phone allows for calls the day of the contest if we haven't heard from you or there's a major change of plans due to crazy March weather. ©

| NHD                                    | Region 8 - Cincinnati Museum                                 | Center Regional Contest | OHIO<br>HISTORY DAY |
|--|--|-------------------------|---------------------|
| 🖷 Hory 🌲 Create Acc                    | ount - 🕈 Contest -   | ∦ Help →                | ) Login             |
| Welcome to the Regio                   | n 8 - Cincinnali Museum Center Regional Contest              |                         |                     |
| General Student                        | s Main Teacher's Main Judge's Main Volunteer                 |                         |                     |
|  | Welcome to the Ohio Histo                                    | ory Day Region 8 Event  |                     |
| OHIO                                   |  |                         |                     |
| HISTORY DAY<br>Date: Saturday March 9. | 2010   |                         |                     |
| Location: University of C              |  |                         |                     |
| Time; 8 a.m to 4 p.m. (ap              | proximate)   |                         |                     |
| Registration and Paymer                | t Deadline; Friday,February 8, 2019                          |                         |                     |
| Submission Deadline: Fr                | day February 15, 2019 (Papers, Documentaries, Websites)      |                         |                     |
| Fee \$10                               |  |                         |                     |
| Region 8 Informational V               | febcage: http://www.cincymuseum.org/content/ohio-history-day |                         |                     |

| Wuniter's Registration. |               |                   |  |  |  |  |
|-------------------------|---------------|-------------------|--|--|--|--|
| Registration            |               | Or Register Using |  |  |  |  |
| First Name:             | First Name    | G Google          |  |  |  |  |
| Last Name:              | Last Name     | Windows Live      |  |  |  |  |
| E-Mail:                 | Email Address | E Facebook        |  |  |  |  |
|                         | Next          |                   |  |  |  |  |

| Volunteer's Personal Information: |                        |  |
|-----------------------------------|------------------------|--|
| First Name:                       | Awesome                |  |
| Last Name:                        | Volunteer              |  |
| Address:                          |                        |  |
| Address 2:                        |                        |  |
| City, State, Zip:                 | Ohio                   |  |
| Phone:                            |                        |  |
| Email:                            | chayes@cincymuseum.org |  |
| Username:                         | AwesomeVolunteer       |  |
| Password:                         |                        |  |
| Confirm Password:                 |                        |  |
|                                   | Save & Continue        |  |

| inteer's Preferences   |   |   |
|--|---|---|
| Additional Questions   |   |   |
| What is your availability? The event<br>typically goes from 7am to 5pm.  |   |   |
| Select which volunteer opportunity is your<br>FIRST choice?  |   | • |
| Select which volunteer opportunity is your<br>SECOND choice?   |   | • |
| Select which volunteer opportunity is your<br>THIRD choice?  |   | • |
| There are 3 lunch options available. All<br>will come with chips, a cookie and bottled<br>water.                                     |   | • |
| We will once again provide judges with<br>parking passes at check in. Will you need a<br>parking pass? (If you typically come with a |   | * |
| co-worker, friend or spouse please make<br>sure only one of you requests the pass. We<br>appreciate your help in keeping costs low!) | I have helped with Ohio History Day before. |   |

## 5) Choose your availability.

- The whole event will be from approximately 7am 5pm.
- Set up begins at 7am
- Check in 7:30-11am
- Judging 9am-3pm
- Awards 3-4pm
- Clean up 3:30-5

Choose what you would like to do. We will do our best to give everyone something they are comfortable with.

- Headquarters Assistant (Seated) Check in judges, pass out papers, sorting evaluations and certificates into school folders, etc.
- Check in /Resource Tables (Seated) Give participant's packet of info, give volunteers job assignments, direct to appropriate rooms, etc.
- Judging Liaisons (Standing required for some period) Assist students in finding their exhibit space and setting up, assist exhibit judges in measuring the projects, find AV person is technology fails, help judges communicate with Headquarters, wayfinding, any other need that a judge or participant may have
- Activity Leader (Standing required for some period) Lead an activity in the Atrium for students, parents, teacher and any other visitors that day. Activity may be a CMC museum floor activity or it may be an outside organization that needs assistance running their own

Please choose one of three lunch options.

Please choose if you will need a parking pass.

Click "Next"

6) The first permission is for personal injury. You must agree not to hold NHD responsible for any injuries to continue.

The second part is photo permission. You may select yes or no. You do not have to give a reason, this is generated by the software and I'm unable to remove the comment box.

### volunteer's Personal Information

#### Permissions and Waivers

Please note that you must submit the following authorizations in order to complete online registration and complete at National History Day contests at all levels. If you have further questions, please contact your contest coordinator.

By indicating yes below, I agree to indemnify and hold harmless National History Day, inc., its affiliate programs, and its staff, trustees and sponsors, for any personal injuries or property damages arising out of my participation in the National History Day Contest.

Yes, Lagree

I give National History Day, Inc., its affiliate programs, and its partners the unlimited right to use the voice and/or image of me and/or my child for publicity, and/or in documentanes, or other education materials and media, including online. If also give National History Day, Inc., and its affiliate programs the right to use images of my/my child's project for tracking and example purposes, including online. If choose "No," I acknowledge that HID contest coordinators will do their best to ensure that I and/or my child is not photographic. However, due to the number of participants at the contest this cannot be guaranteed. I am aware that I must remove myself and/or my child from group photography situations, and if nocessary, speak to the photographer/inedia to request that I and/or my child not be photographed.

If no, please explain:

Continue

7) Registration is complete.

You can log back in using your user name and password to adjust your information and preferences.

| Registration Completel  |  |  |
|---|--|--|
| Thank you Awesome Volunteer for your registration. Below is listed your usemame.  |  |  |
| Username: AwesomeVolunteer  |  |  |
| Register Another Person   |  |  |
| Thank you for registering for the Region 8 Ohio History Day centest.  |  |  |
| You will receive a confirmation email. However you can also use your newly created username and password to login to this website to see your account. Check out the Region 8 webpage for instructions on how to access your account. |  |  |
| Remember this contest takes place on Saturday March 9, 2019 from 8am.4pm, Details about the event, including parking, check-in and set up will be emailed to students, parents, teachers, volunteers and judges closer to the event.  |  |  |
| Check out the Ohio Region 8 webpage for information and resources to help you prepare. http://www.cincymuseum.org/content/ohio-history-day  |  |  |